



# Honours 2010

for Domestic (External) Honours Applicants

## Information Sheet

The University of Western Australia will be offering a number of places in undergraduate honours courses for 2010 admission.

The honours programme at UWA will allow you to pursue your undergraduate degree to an advanced level by focusing on a major area of study. It will enable you to develop your knowledge and skills as an independent researcher under the supervision of a member of staff with expertise in the area. Successfully completing an honours degree will not only prepare you for higher degree study at Masters and PhD level, it will also demonstrate to prospective employers a higher capacity for independent learning and research, along with enhanced conceptual and organisational skills.

This information sheet aims to assist external applicants (those holding a degree from a university other than UWA) who are seeking entry to an honours programme at this University. If you are seeking honours on the basis of a completed UWA degree, you will need to apply directly through your faculty.

Honours courses that are being offered by UWA for commencement in Semester One 2010 are listed on page 4 of this sheet. An honours programme normally takes one year of full-time study (or part-time equivalent) to complete, and incorporates a combination of coursework and dissertation, although this may vary from school to school. If you have any questions about specific courses or the application procedure, Admissions Centre staff will be happy to assist you, or will refer you to the appropriate staff member within the University.

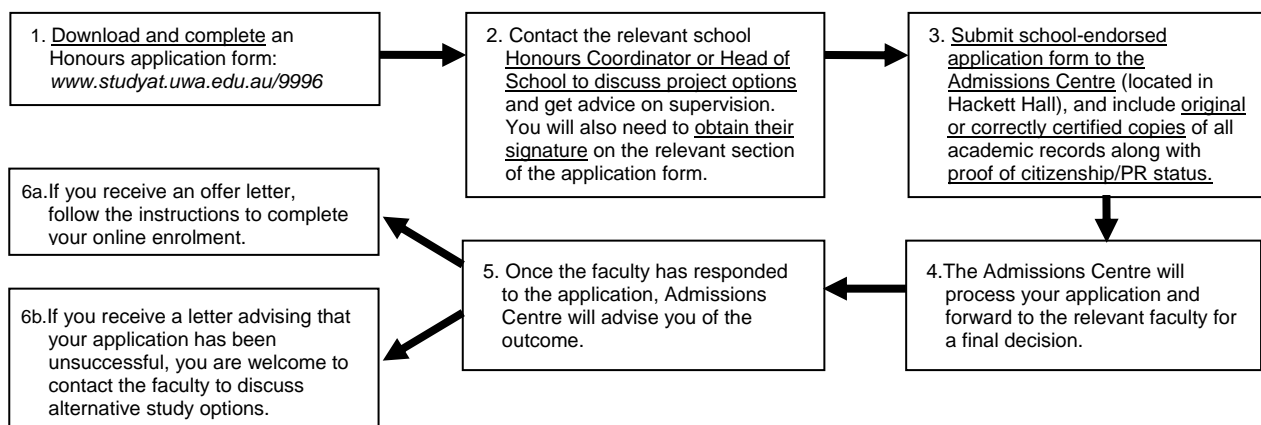
### Who can apply?

To be eligible for admission to an honours programme at UWA, you must first hold a successfully completed Bachelor degree (or equivalent) from a recognised university. Your degree will normally need to have been completed within 2 - 7 years prior to commencement (depending on the course). To be eligible, you must be able to demonstrate a strong academic performance in the final year units in the major in which you intend to undertake honours.

Australian citizens or permanent residents (including humanitarian visa holders) and New Zealand citizens should apply for admission to Honours using the appropriate Honours application form. Other applicants should contact the UWA International Centre (08) 6488 3939.

### How to apply

If you have graduated with a degree from another University or will complete your degree in 2009, and you are interested in applying for entry to honours at UWA, please follow the application process outlined below:



If you are a UWA graduate wishing to enrol in an end-on honours course, please contact your faculty office.

## Documents required

The University has access to past WA TEE/TAE results (from 1976 onwards) as well as results from previous study at The University of Western Australia. All other results and qualifications must be submitted with the application form.

### **Official academic transcripts are required; statements of examination results are not acceptable.**

It is preferable that you lodge original documents with the application form. Alternatively, copies of original documents may be certified by a University-approved authority (see 'Certification of Documents' section below). Copies with any other form of certification are NOT acceptable. Certified copies will not be returned to you unless requested in writing. If qualifications are awarded in another name, proof of the name change (such as a marriage certificate or deed poll) will be required.

If for any reason you are unable to complete the application form in person, you must provide written authority for another person to complete the form on your behalf. The signed letter of authority should be submitted with the application form.

## Proof of completion

Before you can be admitted to an Honours programme at UWA, you must first hold a completed Bachelor degree or equivalent. If you are currently in your final semester of study, the faculty may be prepared to make a conditional offer subject to successful completion of your course to a specified academic standard.

Where a conditional offer is made, you will not be able to enrol in your Honours course until the requirement has been satisfied and the condition lifted. This means that you will need to ensure that current semester results are submitted to the Admissions Centre as soon as they become available. Please note that an official academic transcript is required (not an electronic statement of results).

***If you are waiting on current semester results, it is your responsibility to forward official transcripts (or correctly certified copies) to the Admissions Centre as soon as possible. Your application will not be complete until transcripts are received.***

## Proof of citizenship / Permanent Residence status

You must submit proof of Australian or New Zealand citizenship or Australian Permanent Residence (PR) status with your application. It is therefore important that you attach one of the following documents to your application form:

- Original or certified copy of an Australian or New Zealand Birth Certificate;
- Australian or New Zealand Passport, or a certified copy of the identity page of your passport (usually the first page);
- Other Foreign National Passport showing Australian Permanent Residence status (Permanent Residents and Humanitarian Visa holders must provide a valid residency visa), or a certified copy of both the identity page and the visa page of a current passport.

Your application will not be considered complete without evidence of the above.

## Certification of documents

Any supporting document that is submitted which is not an original must be formally certified as a true and accurate copy of the original by a UWA approved authority, as listed below:

### ***In Australia***

An authorised officer at:

- TISC, Queensland Tertiary Admissions Centre, South Australian Tertiary Admissions Centre, Universities Admissions Centre (NSW and ACT), Victorian Tertiary Admissions Centre;
- The Admissions Office or Student Administration at any Australian University;
- UWA Faculty office or School Administrators;
- The Assessment Centre at any TAFE College;
- The official Records Department of the institution that originally issued the documents.

Anyone who is currently employed as:

- An accountant – member of the Institute of Chartered Accountants in Australia or CPA Australia or the National Institute of Accountants or the Association of Taxation and Management Accountants or Registered Tax Agents;
- A bank manager;
- A credit union branch manager;
- A Commissioner of Declarations;
- A Justice of the Peace;
- A barrister, solicitor or patent attorney;
- A police officer in charge of a police station or of the rank of sergeant and above;
- A pharmacist;
- A medical practitioner;
- A postal manager;
- A principal of an Australian secondary college, high school or primary school.

### **Overseas**

- The official Records Department of the institution that originally issued the documents;
- An Australian overseas diplomatic mission and Australian Educational Centres;
- A Notary Public.

The authorised officer should verify each document by:

- Writing 'This is a true copy of the original document sighted by me'
- Signing this statement
- Printing the following details:
  - Name
  - Address
  - Contact telephone number
  - Profession or occupation, and organisation
  - Date verified
- Including the stamp or seal of the verifier's organisation on the copy, if the organisation has such a stamp.

In all cases, UWA reserves the right to request an original document.

***Copies with any other form of certification are NOT acceptable. Certified copies will not be returned unless requested in writing.***

## **Fraudulent documents**

You are required to submit evidence of all previous secondary and tertiary studies, including failed courses or units. You are also required to complete a declaration to the effect that your application is "true and complete". The University of Western Australia considers it a serious offence to submit a false declaration or false documents. If you are offered a place in a course and your application is subsequently found to have been incomplete or misleading, your enrolment may be terminated and your academic record annotated accordingly.

## **Offers and enrolments**

Successful applicants will be sent an offer of a place as soon as possible after submission of complete applications. Unsuccessful applicants will also be notified. If notification has not been received within three weeks after submission, please contact the Admissions Centre immediately.

You must accept your offer by enrolling online by the date indicated in your offer letter. Further information and enrolment details will be included in your offer letter.

Applicants who are unable to enrol by the due date should contact the Admissions Centre for advice.

## **Important dates**

Closing date for receipt of applications:<sup>1,2</sup> **Friday 18<sup>th</sup> December 2009**

Semester One commences: **Monday 22<sup>nd</sup> February 2010**

<sup>1</sup> For all majors except Psychology, which has a closing date of 16<sup>th</sup> November 2009.

<sup>2</sup> Late applications may be considered for some courses: please contact the Admissions Centre for advice.

## Honours courses available

The following courses will be available for 2010 admission. Please enter the correct alpha-numeric course code on the application form. If the course code and course name do not match on the form, the course name will be assumed to be your desired course.

For more information about your honours course, to discuss your honours project and supervision, and to obtain the appropriate school approval required in your application, you will need to contact the relevant School. A list of UWA's Faculties and their Schools can be located at <http://www.uwa.edu.au/faculties>

HONOURS COURSE	CODE	FACULTY
Bachelor of Arts (Honours)	1011H	Arts, Humanities & Social Sciences
Bachelor of Arts (Asian Studies) (Honours)	1020H	Arts, Humanities & Social Sciences
Bachelor of Arts (Communication Studies) (Honours)	1110H	Arts, Humanities & Social Sciences
Bachelor of Arts (European Studies) (Honours)	1021H	Arts, Humanities & Social Sciences
Bachelor of Commerce (Honours)	4011H	Business School (Economics & Commerce)
Bachelor of Computer & Mathematical Sciences (Honours)	5010H	Engineering, Computing & Mathematics
Bachelor of Computer Science (Honours)	6013H	Engineering, Computing & Mathematics
Bachelor of Economics (Honours)	4012H	Business School (Economics & Commerce)
Bachelor of Education (Honours)	30140	Education
Bachelor of Environmental Design (Honours)	2512H	Architecture, Landscape & Visual Arts
Bachelor of Fine Arts (Honours)	2515H	Architecture, Landscape & Visual Arts
Bachelor of Health Science (Honours)	50330	Medicine, Dentistry & Health Sciences
Bachelor of Medical Science (Honours) *	90120	Medicine, Dentistry & Health Sciences
Bachelor of Science (Honours)	5011H	Life & Physical Sciences / Natural & Agricultural Sciences
Bachelor of Science – 4 year (Honours)	7010H	Natural & Agricultural Sciences
Bachelor of Science in Dentistry (Honours)	80120	Medicine, Dentistry & Health Sciences

\* Applicants to Bachelor of Medical Science (Honours) are required to submit, with their application, a 500-700 word summary of proposed research.

## Contact information

### **UWA FACULTY CONTACTS**

Architecture, Landscape & Visual Arts	(08) 6488 1550	Engineering, Computing & Mathematics	(08) 6488 3061
Arts, Humanities & Social Sciences	(08) 6488 2091	Life & Physical Sciences	(08) 6488 3396
Business School (Economics & Commerce)	(08) 6488 2803	Natural & Agricultural Sciences	(08) 6488 2565
Education	(08) 6488 2388	Medicine, Dentistry & Health Science	(08) 9346 2562

For general information, and for submission of your application, please contact:

### **UWA ADMISSIONS CENTRE**

Phone: (08) 6488 2477 Fax: (08) 6488 1226

Email: [admissions@uwa.edu.au](mailto:admissions@uwa.edu.au)

Web: <http://www.studyat.uwa.edu.au/undergrad/australian/honours>

Office: Admissions Centre  
Hackett Hall, M353  
The University of Western Australia  
35 Stirling Highway  
CRAWLEY WA 6009