



The UWA Business School
M404
35 Stirling Highway
CRAWLEY Western Australia 6009
Phone: 08 6488 3980 Fax: 08 6488 1072
www.biz.uwa.edu.au/
CRICOS No: 00126G

Application For Postgraduate Study
Form PG-AP1

Student ID

1 SUBMITTING THIS APPLICATION FORM

If you are applying for a course which includes a significant research component you must make contact with the prospective School and/or supervisor prior to submitting a formal application and you must also complete the Supplementary Form for Graduate Research available at <http://www.admissions.uwa.edu.au/postgrad/apply/forms>

Please lodge this form with the proposed Faculty or Graduate Research School (GRS) as applicable

Separate applications are available for: **International Applicants:** www.international.uwa.edu.au

Scholarships/Awards: www.scholarships.uwa.edu.au

ARE YOU AN INTERNATIONAL STUDENT?

You are an international student if you are not a citizen of Australia or New Zealand, or have not been granted permanent residency in Australia at the commencement date of your course. Please contact the International Centre for an application form or go to www.international.uwa.edu.au or email international@uwa.edu.au or telephone +61 8 6488 3939.

2 PERSONAL DETAILS

Dr/Mr/Ms/Miss/Mrs etc	Family Name
Given Names	Preferred Name
Former Family Name (if Applicable)	Please attach evidence of change of name to application
Date of Birth (dd/mm/yy)	Sex M <input type="checkbox"/> F <input type="checkbox"/>
Contact Address	
	Postcode or Country
Home Address (if different from Contact Address)	
	Postcode or Country
Business Phone	Home Phone
Mobile	Facsimile
Email	See Electronic Communication (Section 9)
Emergency Contact	Phone

3 ENROLMENT

Have you ever been allocated a student number from The University of Western Australia?

NO YES If YES, state student number Year last attended

4 COURSE FOR WHICH YOU ARE APPLYING

Preference	Course/Research Degree	Specialisation (if relevant)	Course code
1 st			
2 nd			
3 rd			
Proposed commencement date: Month <input type="text"/> <input type="text"/> Year <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> Full-time <input type="checkbox"/> Part-time <input type="checkbox"/>			
Campus: <input type="text"/>			

OFFICE USE ONLY

COURSEWORK <input type="checkbox"/>	THESIS AND COURSEWORK <input type="checkbox"/>
COURSEWORK AND DISSERTATION <input type="checkbox"/>	RESEARCH (PhD or Masters by Research) <input type="checkbox"/>
HIGHER DEGREE PRELIMINARY COURSE <input type="checkbox"/>	A PG-AP2 form must be submitted if either of the above 2 forms is ticked.

5 EDUCATIONAL HISTORY

Please supply with your application an original transcript or certified copy of your academic record for tertiary studies (this is not required for studies undertaken at UWA). The Graduate Research School will only accept original documents. Please show all attempts made at tertiary and technical level studies.

Tertiary or Technical

Year Commenced	Year Completed	Enter: PG = Postgraduate; BD = Bachelor's Degree; DN = Diploma/Assoc Dip (Not TAFE); DT = Diploma/Assoc Dip (TAFE); OT = Other TAFE Award	Enter: 1 = Never Commenced; 2 = Commenced but not completed; 3 = Completed	Name of Course/Award (eg BSc)	Institution, Country	Student Number
Y Y Y Y	Y Y Y Y	X X	3			
Y Y Y Y	Y Y Y Y	X X	3			
Y Y Y Y	Y Y Y Y	X X	3			
Y Y Y Y	Y Y Y Y	X X	3			
Y Y Y Y	Y Y Y Y	X X	3			

Secondary

Year Commenced	Year Completed	Enter: SS = Secondary Education (School); SO = Secondary Education (Other); OQ = Other Qualification	Enter: 2 = Not completed; 3 = Completed	Name of School	Australian State	TER or Equiv.
Y Y Y Y	Y Y Y Y	X X	3			
Y Y Y Y	Y Y Y Y	X X	3			

6 CITIZENSHIP/RESIDENCY STATUS

Please attach to the application, original or certified copies of documentation of Citizenship/residency status.

1. Are you of Aboriginal and/or Torres Strait Islander Origin?

NO YES **Torres Strait Islander Origin** YES **Aboriginal Origin**

2. What is your Citizenship or Residency Status?

Australian Citizen <input type="checkbox"/>	New Zealand Citizen (or diplomat or consular representative) <input type="checkbox"/>	Possess a Permanent Residency Visa (permitted to stay in Australia indefinitely) <input type="checkbox"/>
Possess a Humanitarian Visa <input type="checkbox"/>	Possess a Temporary Entry Visa (or diplomat or a dependent of a diplomat) <input type="checkbox"/>	Other _____ <input type="checkbox"/>

3. In what country were you born?

4. Year of arrival (if not born in Australia) Y Y Y Y

5. Do you speak a language other than English at your permanent home residence? YES NO

If YES, please state language(s) spoken _____

7 ENGLISH LANGUAGE COMPETENCY – ENTRY REQUIREMENTS

Please indicate which of the following requirements have been successfully completed and when they were completed. *Original or certified documentation of this competency must be attached to the application.*

The minimum requirement for English language competency is one of the following: ¹

Qualification	Date Completed
<input type="checkbox"/> Qualification through WA TEE or equivalent (pass in English, English Literature or English as a Second Language)	DD / MM / YYYY
<input type="checkbox"/> Successful completion of the last two years of full-time or equivalent degree studies undertaken in Australia (not automatic for Research-only candidates)	DD / MM / YYYY
<input type="checkbox"/> GCE Ordinary Level English: C6 or higher	DD / MM / YYYY
<input type="checkbox"/> IELTS: 6.5 (no individual band less than 6.0)	DD / MM / YYYY
<input type="checkbox"/> TOEFL (computer-based total): Essay Rating/TWE of 4.5 and a score of 230	DD / MM / YYYY
<input type="checkbox"/> CELTS Bridging program – 'B' grade or above	DD / MM / YYYY
<input type="checkbox"/> If your English Language qualification is not listed above, please see http://www.uwa.edu.au/prospective/undergrad/requirements/english & enter details in "Other"	
<input type="checkbox"/> Other _____ To be assessed on an individual basis	DD / MM / YYYY

¹ These are the minimum English Language Competency Entry requirements. However, Faculties may set a higher standard. Applicants are advised to check with the relevant Faculty office or the Graduate Research School.

8 RELEVANT WORK EXPERIENCE (If space insufficient, please attach a separate sheet)

Date	Employer	Contact details	Position held
MM/YYYY			
MM/YYYY			
MM/YYYY			

9 ELECTRONIC COMMUNICATION

When students enrol at UWA they are automatically assigned an email address. This address is then used by the University for all official electronic correspondence unless you advise that you require hard copy documents. A form to request hardcopy documents is available from Student Administration, Hackett Hall or from www.studentadmin.uwa.edu.au/welcome/forms.

10 COMMONWEALTH ASSISTANCE (If you intend to request Commonwealth assistance, please sign below, otherwise leave blank. In addition to this signature, candidates requesting Commonwealth assistance must complete and submit either a "Request for FEE-HELP Assistance" form or a "Request for HECS-HELP Assistance" form at the time of enrolment.)

I understand that the:

- authority to collect the information on this form is contained in the Higher Education Support Act 2003;
- information is collected for programme administration purposes;
- information may be shared for these purposes between the Australian Taxation Office and the Department of Education Science and Training; and
- information may not otherwise be disclosed without my consent unless authorised or required by law.

CANDIDATE'S SIGNATURE: _____ DATE: _____

*Commonwealth assistance is available for eligible students in fee-paying courses only. For details see <http://www.goingtouni.gov.au/Main/FeesLoansAndScholarships/Postgraduate/Default.htm>

11 SPECIAL REQUIREMENTS If no special requirements listed, please go to Section 12

REFEREES (Not Compulsory)	
Name	Email
Position	Phone
Address	
Name	Email
Position	Phone
Address	

12 DECLARATIONS

AUTHORITY TO ACCESS ACADEMIC TRANSCRIPTS

I hereby AUTHORISE The University of Western Australia to make enquiries of, and to obtain official records from, any university and tertiary educational institution concerning my current or previous attendance which, in its absolute discretion, it believes are necessary to be made or obtained and, if necessary, seek academic information or transcripts. Where necessary QualSearch will be engaged to access this academic information. I understand that The University of Western Australia is not responsible if any educational body/institution does not supply these records. I understand that the result of the search will be made available to me on request and that an audit of this authority may also be undertaken.

GENERAL DECLARATION

I agree to obey the statutes, regulations and rules of The University of Western Australia as far as they may apply to me. I declare that the information I have submitted with this application is a true and complete record of all academic results I have achieved at each and every university and tertiary educational institution which I have attended and I acknowledge that my failure to disclose my true and complete tertiary academic record, the provision of incorrect information or the withholding of relevant information, may result in the cancellation of my enrolment at any stage, and that this action may be recorded on my student file. I will inform The University of Western Australia immediately of any change to my contact details.

CANDIDATE'S SIGNATURE: _____ DATE: DD/MM/YYYY

INSTRUCTIONS

COMPLETING THIS POSTGRADUATE APPLICATION FORM

Applicants must complete all sections of this application form.

DOCUMENTS ACCOMPANYING YOUR APPLICATION

All documents must be original copies or copies certified by a Justice of the Peace, appropriate certifying authority or an authorised UWA staff member.* If documents are in a language other than English, the original document must be accompanied by an official English translation.

Additional documentary requirements for application – Some applicants, depending on the course applied for, will need to supply evidence of work experience, professional registration and change of name or provide other material in order to have eligibility assessed.

All applications received without supporting documentation will experience delays in processing.

DISABILITY SUPPORT SERVICES

The University has a range of support services, equipment and facilities for students with a disability. If you would like to receive advice on these services please email uniline@uwa.edu.au or visit

http://www.studentservices.uwa.edu.au/information_about/disability_programme

APPLICATION FORM CHECKLIST

Please ensure that you have:

- Entered your name and contact details, including your email address (if applicable) – applicants should refer to Item 9 “Electronic Communication” when completing this section.
- Advised whether you were previously enrolled at UWA and if so, given your student number and year last attended
- Entered your course preference/s, including course name, course code and specialisation (if relevant) in order of preference. If you wish to apply for specialisations within the same course please list them as separate preferences
- Entered your educational history
- Completed the citizenship/residency status details
- Indicated your English language qualification
- Entered your relevant work experience
- Signed the Commonwealth Assistance Declaration (if applicable)
- Supplied the name and contact details for referees (if applicable)
- Signed the declaration
- Attached all original or certified copies of supporting documentation (including academic transcripts of qualifications not obtained at UWA), proof of citizenship/residency status and English language competency, evidence of name change if applicable).
*** The Graduate Research School will only accept original documents.**
- Completed the Supplementary Form for Graduate Research where the course contains a significant research component (<http://www.postgraduate.uwa.edu.au/forms>)

PLEASE POST YOUR COMPLETED APPLICATION, INCLUDING THE SUPPLEMENTARY FORM FOR GRADUATE RESEARCH IF APPLICABLE, AND ACCOMPANYING DOCUMENTATION TO THE ADDRESS SHOWN ON THE TOP LEFT HAND CORNER OF THE FRONT PAGE OF THIS APPLICATION FORM.

FURTHER INFORMATION ON COURSES AND STUDY AT UWA

Further information on student services at UWA together with comprehensive information relating to enrolment, examinations, fees and charges and other relevant policies and procedures can be found at <http://www.studentadmin.uwa.edu.au> and <http://www.admissions.uwa.edu.au/postgraduate>.